Global Skills Training Academy

TAE40110 COURSE ENROLMENT FORM
Sound Vocational Education

Web: www.gsta.edu.au
Email: admin@globalsta.com.au
Level 1/14 – 250 Ipswich Road, QLD 4102

Office Use Only: Client Identifier:

PLEASE FILL OUT ALL SECTIONS ON THE ENROLMENT FORM USING BLACK OR BLUE PEN

(USI) Unique Identifier: .......................................................... USI application - go to: www.usi.gov.au

Do you have a Unique Student Identifier (USI) number?
If you do not have a USI, visit www.usi.gov.au to apply for your USI and activate your USI account. Please provide your USI number to the administration team at Global Skills Training Academy.

<table>
<thead>
<tr>
<th>Student Details:</th>
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</thead>
<tbody>
<tr>
<td><strong>Title</strong></td>
</tr>
<tr>
<td>Given Name</td>
</tr>
<tr>
<td>Middle Name</td>
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<tr>
<td><strong>Gender</strong></td>
</tr>
<tr>
<td><strong>Date of Birth</strong></td>
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</tbody>
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<thead>
<tr>
<th>Contact Details:</th>
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<tbody>
<tr>
<td>Residential Address (You must provide residential address for the enrolment process)</td>
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<tr>
<td>Suburb</td>
</tr>
<tr>
<td>Postal Address</td>
</tr>
<tr>
<td>Suburb</td>
</tr>
<tr>
<td>Home Phone</td>
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<tr>
<td>( )</td>
</tr>
<tr>
<td>Work Phone</td>
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<thead>
<tr>
<th>Additional Student Information:</th>
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</thead>
<tbody>
<tr>
<td><strong>Country of Origin</strong></td>
</tr>
<tr>
<td><strong>Language</strong></td>
</tr>
<tr>
<td><strong>How well do you speak English?</strong></td>
</tr>
<tr>
<td><strong>Are you of Aboriginal or Torres Strait Origin?</strong></td>
</tr>
</tbody>
</table>
### Medical Conditions/Disability:

Do you consider yourself to have a disability, impairment or long term condition?  
- [ ] No  
- [ ] Yes – please specify

- [ ] Hearing  
- [ ] Physical  
- [ ] Intellectual  
- [ ] Learning  
- [ ] Mental Illness  
- [ ] Vision  
- [ ] Acquired Brain Impairment  
- [ ] Medical Condition  
- [ ] Other

### Education:

Schooling: Are you still attending school?  
- [ ] Yes  
- [ ] No  

What is the highest completed school level? (Please tick)  
- [ ] Year 12  
- [ ] Year 11  
- [ ] Year 10  
- [ ] Year 9  
- [ ] Year 8 or below  
- [ ] Did not attend school

In which Calendar YEAR did you finish school? (Must place year date)

### Education Achievements:

Have you successfully completed any of the following qualifications?  
- [ ] Bachelor or Higher Degree  
- [ ] Advanced Diploma or Associate Degree  
- [ ] Diploma  
- [ ] Certificate IV  
- [ ] Certificate III  
- [ ] Certificate II  
- [ ] Certificate I  
- [ ] Other

### Reason for Study: (please tick which is applicable):

- [ ] To get a job  
- [ ] Develop existing business  
- [ ] Start own Business  
- [ ] Requirement of my job  
- [ ] For personal interest / self-development  
- [ ] Wanted extra skills for my job  
- [ ] To get into another course of study  
- [ ] Try a different career  
- [ ] Other reason

### Of the following categories which BEST describes your current employment status:

- [ ] Full time employee  
- [ ] Part time employee  
- [ ] Self-employed not employing others  
- [ ] Employer  
- [ ] Employed – Unpaid worker in a family business  
- [ ] Unemployed – Seeking full time work  
- [ ] Not employed – Not seeking employment  
- [ ] Other

### How did you hear about this course?

- [ ] Our website  
- [ ] CareerOne.com.au  
- [ ] Word of Mouth  
- [ ] Other website
COURSE DETAILS

TAE40110 Certificate IV in Training and Assessment

To achieve the award, participants must demonstrate competency in the seven (7) core + three (3) elective units. Global Skills Training Academy currently offer the following seven core and three elective units for the TAE40110:

Core Units:
- TAEDES401A: Design and develop learning programs
- TAEDES402A: Use training packages and accredited courses to meet client needs
- TAEDEL401A: Plan, organise and deliver group-based learning.
- TAEDEL402A: Plan, organise and facilitate learning in the workplace
- TAEASS401B: Plan assessment activities and processes
- TAEASS402B: Assess competence.
- TAEASS403B: Participate in assessment validation

Electives Units:
- TAEDEL301A: Provide work skill instruction
- TAEASS502B: Design and develop assessment tools
- TAELLN411: Address adult language, literacy and numeracy skills

Day Course - Course Times: 8:45am – 4:30pm x 3 or 5 days + tutorials (if required)

Course Starting Day/Date:

Fees:
- Full Course: 3 Days - $1,050.00
- 5 Days - $1,200.00
- TAELLN411 Workshop: $150.00
- RPL: $950.00

Please note: As of 1st July 2015 – the TAE40110 Certificate IV in Training and Assessment will be offered in a blended online/face to face format with 3 months to complete all assessments with access to tutorials and workshops when required.

Enrol Early! Courses are offered subject to a minimum number of paid enrolments. Registration does not guarantee a place in the course. Payment must be received to confirm your enrolment.

Payment may be made by Cash, Cheque, Money Order, Electronic Banking Transfer, or Credit Card (if paying by Credit Card a surcharge 2.5% will apply) over phone.

I have read the attached Code of Practice and accept the provisions herein.

Signature: …………………………………………………………………………………

Date: ……………………………

Refunds: If Global Skills Training Academy cancels a course, a full refund will be paid. If a student cancels up to five working days prior to the course starting date, he/she will receive a refund less a 10% charge. An additional 10% charge may be incurred for late cancellation, less than 2 days prior to starting date. Once a course has started, refunds will not be made.

All information provided on this enrolment form will be accessed by the Federal and State government for data collection for the purpose of statistical allocation of funding for training. All materials provided by the RTO are registered as copyright and remains the property of the Global Skills Training Academy. All resource material and workbooks are for use in this course only and must not be copied or distributed for any other purpose.